

## MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON DECEMBER 16, 2019

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Clerk Kelli Campeau, Deputy Clerk Kaylyn MacDonald, GM Community Services Joanne Haley, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, Fire Chief Dave Robertson.

1. CALL TO ORDER

**Resolution No. 444-2019**

Moved by Councillor Lang  
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry now be opened.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

**Resolution No. 445-2019**

Moved by Deputy Warden  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

-Additions to the Agenda:

Other Business

7. b) ii. Letter from Upper Canada Cider Company

b) iii. Review of Waste & Recycling Pickup

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) I, Lyle Warden, declare a pecuniary interest on Agenda Item(s) for the meeting of December 16, 2019 regarding Staff Report 142-2019 as it deals with a request from my parents, John and Karen Warden.

5. APPROVAL OF MINUTES

Special Meeting Minutes - December 2, 2019

**Resolution No. 446-2019**

Moved by Councillor McDonell  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Minutes of the Special Meeting of the Council of the Township of South Glengarry held on December 2, 2019, including the Closed Session minutes, be adopted as circulated.

CARRIED

Previous Meeting Minutes - December 2, 2019

**Resolution No. 447-2019**

Moved by Councillor Lang  
Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry held on December 2, 2019, be adopted as circulated.

CARRIED

PRESENTATIONS AND DELEGATIONS

- a) EVB Project Updates - Josh Eamon and Marco Vincelli  
EVB Engineers provided an update on ongoing projects including the Glen Walter Water & Wastewater Master Plan, Boundary Road Servicing Study and Bray St Pumping station and Watermain looping.

6. NEW BUSINESS

- a) Staff Reports  
i) Water & Sewer Operations RFP

**Resolution No. 448-2019**

Moved by Councillor Jaworski  
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 137-2019 be received and that Council does not award RFP 12-2019 and furthermore, that the Township will maintain providing water and wastewater services utilizing its own staff.

CARRIED

- ii) Material Recovery Facility Agreement

**Resolution No. 449-2019**

Moved by Councillor McDonell  
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 138-2019 be received and that the Township enter into a one year Agreement with the City of Cornwall for the Processing of Recycling Materials commencing January 1, 2020 and furthermore that the Mayor and Clerk be authorized to sign any relevant

documents.  
CARRIED

- iii) Staffing - Executive Assistant Job Description and Posting  
**Resolution No. 450-2019** Moved by Deputy Warden  
Seconded by Councillor Lang  
BE IT RESOLVED THAT Staff Report 139-2019 be received and that the Council of the Township of South Glengarry approves the Executive Assistant job description and directs Administration to post and fill the position as soon as possible.  
CARRIED

- iv) To Assign Signing Authority  
**Resolution No. 451-2019** Moved by Councillor Jaworski  
Seconded by Councillor McDonell  
BE IT RESOLVED THAT Staff Report 140-2019 be received and that the Council of the Township of South Glengarry authorize that all cheques of the Corporation drawn on its accounts be signed on its behalf by Mayor Frank Prevost, GM of Corporate Services Lachlan McDonald, and CAO Tim Mills and that they also be authorized to sign all other documents required in this matter.  
CARRIED

- v) Multi-Year Accessibility Plan  
**Resolution No. 452-2019** Moved by Councillor Lang  
Seconded by Deputy Warden  
BE IT RESOLVED THAT Staff Report 141-2019 be received and that By-law 75-2019, being a by-law to adopt a Multi-Year Accessibility Plan for the Township of South Glengarry, be read a first and second time this 16th day of December, 2019.  
CARRIED

- vi) To Amend the Approved Site Plan for John and Karen Warden  
**Resolution No. 453-2019** Moved by Councillor Jaworski  
Seconded by Councillor McDonell  
BE IT RESOLVED THAT Staff Report 142-2019 be received and that the Council of the Township of South Glengarry approves By-Law # 77-2019, and the amended Site Plan Control Agreement for the property legally described Part Lot 18, Concession 2, I. L. and Being Parts 3 and 4 on Reference Plan No. 14R6088, in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry also known as 6275 Boundary Road and authorizes the Mayor and Clerk to execute the Site Plan Control Agreement.

CARRIED

vii) CIP Applications and Agreements

**Resolution No. 454-2019**

Moved by Councillor Lang  
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 143-2019 be received and that the Council of the Township of South Glengarry approves By-laws 78-2019 to 81-2019, being by-laws to enter into CIP Agreements with Rob McIntosh China Inc., 2544742 Ontario Inc., Trading Post Studio – Lesa Perry-Fortier and 1935379 Ontario Inc. and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

b) Other Business

i) By-Law Enforcement 2019 Activity

ii) Letter – Upper Canada Cider Company Request for Support Resolution

**Resolution No. 455-2019**

Moved by Deputy Warden  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry supports the application made by Matthew Cameron, proprietor of Upper Canada Cider Company, for a Manufacturer's Limited Liquor Sales License at their location at 18251 County Rd 2 in South Glengarry.

CARRIED

iii) Review of Waste & Recycling Pickup Services

**Resolution No. 456-2019**

Moved by Councillor Jaworski  
Seconded by Deputy Warden

BE IT RESOLVED THAT Council directs administration to complete a review of Waste and Recycling pickup service. The review should consider alternatives, including the service being provided by township staff and equipment, or third parties, or a combination thereof, as well as potential efficiencies and logistical optimization options.

**Resolution 457-2019**

Moved by Councillor McDonell  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approves the items presented on the agenda as For Information Only and Committee Reports.

c) Committee Reports

i) Cornwall Regional Airport Commission Minutes - November 6, 2019

ii) Community Improvement Plan Advisory Committee Minutes - November, 27, 2019 CIPAC

d) For Information Only

i) Consent Summary

ii) Notice of Consent Decisions

iii) Letter Williamstown Fair Board - Thank You to Fire Services

iv) OPP Newsletter

v) Support Resolution - Joint and Several Liability Consultation Hastings Highlands

vi) Resolution - Support of Conservation Authorities City of Stratford

## 7. UNFINISHED BUSINESS

a) Unfinished Business - December 16, 2019

## 8. CLOSED SESSION

### **Resolution No. 458-2019**

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 9:32pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

### **Resolution No. 459-2019**

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Council now rise and reconvene at 9:45pm into Open Session without reporting.

CARRIED

### **Resolution 460-2019**

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 144-2019 be received and that By-law 82-2019, being a by-law to enter into an extension agreement be read a first, second and third time, passed signed and sealed in Open Council this 16<sup>th</sup> day of December, 2019 and furthermore that the Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

9. CONFIRMING BY-LAW  
**Resolution No. 461-2019**

Moved by Deputy Warden  
Seconded by Councillor Jaworski

BE IT RESOLVED THAT By-law No. 76-2019 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, signed, sealed and passed in Open Council.

CARRIED

10. ADJOURNMENT  
**Resolution No. 462-2019**

Moved by Councillor Lang  
Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 9:47pm.

CARRIED

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Mayor

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Clerk