

## MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD AS AN ELECTRONIC MEETING IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON NOVEMBER 16, 2020

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Clerk Kaylyn MacDonald, GM Community Services Joanne Haley, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, Fire Chief Dave Robertson.

1. CALL TO ORDER

**Resolution No. 360-2020**

Moved by Deputy Warden

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry now be opened AT 7:00pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

**Resolution No. 361-2020**

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

Items deleted from the agenda:

7. c) ii. Committee of Adjustment – November 2, 2020 Meeting Minutes

Items moved to Other Business:

7. d) ii. Resolution – Proposed Changes to the Municipal Elections Act (Grimsby)

7. d) iii. Resolution – Bill 218 Opposition (Meaford)

7. d) vii. Letter- Request for Comprehensive Study to Change Property Designation (D. Thompson)

7. d)viii. South Glengarry Holiday Shopping Event 2020

7. x. Fire Department Monthly Update Oct 2020

7. xiv. Departmental Update – Recreation & Facilities – October 2020

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) Pecuniary Interest Form – I, Lyle Warden, declare a pecuniary interest on Agenda Item(s) for the meeting of Staff Report 172-2020: The applicants have their home for sale with the Brokerage that I'm employed with.

5. APPROVAL OF MINUTES

- a) Previous Meeting Minutes - November 2<sup>nd</sup>, 2020

**Resolution No. 362-2020**

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry, including the Closed Session, held on November 2, 2020 be adopted as circulated.

CARRIED

b) Public Meeting Minutes - November 2, 2020  
**Resolution No. 363-2020** Moved by Councillor McDonell  
Seconded by Councillor Lang  
BE IT RESOLVED THAT the Minutes of the Public Meeting of the Council of the Township of South Glengarry held on November 2, 2020 be adopted as circulated.  
CARRIED

c) Special Meeting Minutes - November 6, 2020  
**Resolution No. 364-2020** Moved by Deputy Warden  
Seconded by Councillor Lang  
BE IT RESOLVED THAT the Minutes of the Special Meeting of the Council of the Township of South Glengarry held on November 6, 2020 be adopted as circulated.  
CARRIED

6. PRESENTATIONS AND DELEGATIONS

7. NEW BUSINESS

a) Staff Reports

i) Create - Discretionary Reserve Funds  
**Resolution No. 365-2020** Moved by Councillor Jaworski  
Seconded by Councillor McDonell  
BE IT RESOLVED THAT Staff Report 163-2020 be received and that the Council of the Corporation of the Township of South Glengarry approve the creation of two new reserve funds: Modernization Reserve and COVID-19 Reserve fund, and that the appropriate funds be allocated to said reserves.  
CARRIED

ii) 2021 Council Meeting Schedule  
**Resolution No. 366-2020** Moved by Councillor Lang  
Seconded by Deputy Warden  
BE IT RESOLVED THAT Staff Report 166-2020 be received and that the Council of the Township of South Glengarry approves the recommended 2021 Council Meeting Schedule.  
CARRIED

iii) 2020 PSAB Excluded Expenses  
**Resolution No. 367-2020** Moved by Councillor McDonell  
Seconded by Councillor Jaworski  
BE IT RESOLVED THAT Staff Report 167-2020 be received and that the Council of the Township of South Glengarry hereby adopts the PSAB Excluded Expenses Report for 2020.  
CARRIED

iv) Cornwall Electric LED Street Light Conversion  
**Resolution No. 368-2020** Moved by Councillor Jaworski  
Seconded by Councillor Lang  
BE IT RESOLVED THAT Staff Report 168-2020 be received and that Council direct Administration to present the LED Conversion Project Proposal to Cornwall Electric and that an Agreement to establish the terms and conditions for the project be developed and provided to Council for consideration at a future meeting.  
CARRIED

v) Road Needs Study RFP# 22-2020  
**Resolution No. 369-2020** Moved by Councillor McDonell  
Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report #169-2020 be received and that the Council of the Township of South Glengarry award RFP # 22-2020 for a Road Needs Study to the Greer Galloway Group as per their submission of \$28,385.00 Plus HST and furthermore; that the Mayor and Clerk be authorized to sign any relevant documents.

CARRIED

- vi) Route Optimization Study-Public Works Facility Tender

**Resolution No. 370-2020**

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 170-2020 be received and that the Council of the Township of South Glengarry Receive and File the Route Optimization Study.

CARRIED

**Resolution No. 371-2020**

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 68-2020 be received and that the Council of the Township of South Glengarry file this report and approves the floor plan as revised in Staff Report 170-2020.

CARRIED

- vii) To Adopt an Interim Control By-Law to Prohibit Cannabis Cultivation Production and Processing

**Resolution No. 372-2020**

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 171-20 be received and that Council of the Township of South Glengarry adopt by-law 77-20, being by-law to establish an Interim Control By-Law to prohibit cannabis cultivation, production and processing throughout the Township of South Glengarry. This By-law shall come into force and take effect for a period of one (1) year from the date of passing and be read a first, second and third time, passed, signed and sealed this 16th day of November, 2020.

CARRIED

- viii) Schreck & Seale Zoning Bylaw Amendment

**Resolution No. 373-2020**

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 172-2020 be received and by-law 78-2020, being a by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry and for the property legally described as Part of Lots 18 & 19, Concession 2, SRR in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry be rezoned from from Agricultural (AG) and Natural Hazard (NH) to Agricultural – Exception Twenty-Five (AG-25) and Natural Hazard (NH) to reduce the Minimum Lot Area from 20 hectares to 17.93 hectares and to prohibit residential construction, be read a first, second and third time, passed, signed and sealed this 16th day of November, 2020. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

- ix) Electronic Building Permit Application Processes (Cloudpermit)

**Resolution No. 374-2020**

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff report 173-2020 regarding Single Source Award for the Purchase of Building Permit Software be received; and that

Council authorize the single source award for the purchase and implementation of Cloudpermit Building Permit Software to be funded from modernization fund for 2021 at a cost of \$20,000 and thereafter at an annual cost of \$15,000.

CARRIED

- x) 1939133 Ontario Inc. Zoning By-Law Amendment

**Resolution No. 375-2020**

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 174-2020 be received and that Council adopt by-law 76-2020, being by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry for the property legally described as Part of Lot 38, Concession 9, located on the east side of County Road 34, in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry be rezoned from Rural (RU) to General Commercial (CG) to permit commercial development in the future, be read a first, second and third time, passed, signed and sealed this 16th day of November, 2020. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

**Resolution No. 376-2020**

Moved by Deputy Warden

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry accepts the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

- b) Other Business

- i) Resolution - Proposed Changes to the Municipal Elections Act (Prince Edward County)

- ii) Resolution – Bill 218 Opposition (Meaford)

Councillor Jaworski asked that staff bring a resolution to the next Council meeting to support the resolutions from Prince Edward County and Meaford.

- iii) Letter - Request for Comprehensive Study to Change Property Designation (D. Thompson)

Council asked Staff to bring a report to a future meeting on Mr. Thompson's request.

- iv) South Glengarry Holiday Shopping Event

At Councillor Jaworski's request, Economic Development and Tourism Coordinator Ms. Baggs provided an overview of the upcoming event.

- v) Fire Department Monthly Update Oct 2020

Council thanked Kenny U-pull and Gators Metal Recycling for providing opportunities for the South Glengarry fire service to practice their auto extrication skills.

- vi) Departmental Update – Recreation & Facilities – October 2020

Councillor Jaworski highlighted the note on the work plan that a report will be forthcoming on grass cutting and facility improvements and noted that she is looking forward to the analysis of how the new program was delivered.

- c) Committee Reports

- i) Cornwall Regional Airport Commission Minutes - October 21<sup>st</sup>, 2020

- d) For Information Only

- i) Resolution - Proposed Regulation under the Ontario Heritage Act Bill 108 (Grimsby)
- ii) Resolution - AODA Web-Site Support (Belleville)
- iii) Resolution - Amending AGCO Process to Consider Radial Separation from Other Cannabis Locations (Hamilton)
- iv) Notice - Enbridge Gas Inc Application for Fixing Just & Reasonable Rates (Ontario Energy Board)
- v) Departmental Update CAO - October 2020
- vi) Departmental Update - Corporate - October 2020
- vii) Departmental Update - Community Services - October 2020
- viii) Departmental Update Infrastructure Services - October 2020
- ix) Consent Summary 2020
- x) Consent Applications B-94 & B-95-20
- xi) Consent Application B-91-20
- xii) Consent Application B-85-20

8. UNFINISHED BUSINESS

- a) Unfinished Business Report - November 16, 2020

9. CLOSED SESSION

**Resolution No. 377-2020**

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 8:43pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

CARRIED

**Resolution No. 378-2020**

Moved by Councillor Jaworski

Seconded by Deputy Warden

THAT Council now rise and reconvene at 8:57pm without reporting.

CARRIED

10. CONFIRMING BY-LAW

**Resolution No. 379-2020**

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT By-law No. 79-2020 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed, and sealed in Open Council.

CARRIED

11. ADJOURNMENT

**Resolution No. 380-2020**

Moved by Councillor Jaworski

Seconded by Deputy Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 8:58pm.

CARRIED

---

Mayor

---

Clerk