

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD AS AN ELECTRONIC MEETING IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON JANUARY 18, 2021

PRESENT: Mayor Frank Prevost, Deputy-Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang, and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Clerk Kaylyn MacDonald, GM Community Services Joanne Haley, GM Infrastructure Services Ewen MacDonald, GM Corporate Services Lachlan McDonald, Fire Chief Dave Robertson.

1. CALL TO ORDER

Resolution No. 01-2021

Moved by Deputy Warden
Seconded by Councillor Lang

BE IT RESOLVED THAT the Council Meeting of the Township of South Glengarry now be opened at 7:00pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 02-2021

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

Item added to Other Business:

i. Notice of Motion - Support for Reopening Small Businesses

Items Moved from For Information Only

i. Review – Water Bill Layout

ii. Review – Water Survey Results

vi. Resolution – Letter of Support for Small Businesses (Town of Kingsville)

vii. Resolution – MFOA Request for Asset Management Extension (United Counties of SDG)

xii. Recreation Department Monthly Update November and December 2020

xiv. By-law Department Year End Report

xv. 2020 Building Permit Activity Summary

xvi. 2020 Land Use Planning Activity & Comparison

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

a) Declaration of Pecuniary Interest Form – None.

5. APPROVAL OF MINUTES

Previous Meeting Minutes - December 21, 2020

Councillor McDonell asked that the minutes be amended to note that he declared a conflict of interest in the Closed Session the nature of which was recorded in the Closed Session minutes.

Resolution No. 03-2021

Moved by Councillor Lang
Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the Township of South Glengarry, including the Closed Session Minutes, held on December 21, 2020 be adopted as amended.
CARRIED

- a) Public Meeting Minutes - December 21, 2020

Resolution No. 04-2021

Moved by Councillor Jaworski
Seconded by Deputy Warden

BE IT RESOLVED THAT the Minutes of the Public Meeting of the Council of the Township of South Glengarry held on December 21, 2020 be adopted as circulated.
CARRIED

6. PRESENTATIONS AND DELEGATIONS

- a) COVID19 Update - Dr. Paul Roumeliotis (EOHU)

Dr. Paul provided Council an update on an ongoing COVID-19 outbreak at the Lancaster Long Term care centre as well as statistics on case numbers in the EOHU region, vaccine administration underway and preparations for wider vaccination efforts in the region.

- b) Township Facilities Energy Audit Project Findings - Wood Environment & Infrastructure Solutions

Ayman Nicola and Tijo Joseph presented Council with preliminary findings from the energy audit conducted on Township facilities. Council requested administration plan a meeting to further discuss the energy audit findings and how energy savings may be incorporated into the procurement process.

7. NEW BUSINESS

- a) Staff Reports

- i) 2021 Interim Taxation By-Law

Resolution No. 05-2021

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff report 01-2021 be received and that By-law 01-2021, being a by-law authorizing the levying of interim taxes be read a first, second, and third time, passed, signed, and sealed in Open Council this 18th day of January 2021.
CARRIED

- ii) 2021 Borrowing By-Law

Resolution No. 06-2021

Moved by Deputy Warden
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 02-2021 be received and that By-law 02-2021, being a By-law to establish borrowing to an upset limit of \$3,000,000 in 2021, be read a first, second, and third time, passed, signed, and sealed in Open Council this 18th day of January 2021.
CARRIED

- iii) eSCRIBE Meeting Management Software

Resolution No. 07-2021

Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 03-2021 be received and that the Township of South Glengarry authorizes the Mayor and Clerk to enter into a subscription agreement for the supply of meeting management software with eSCRIBE.

CARRIED

- iv) Drinking Water Quality Management Standard Endorsement

Resolution No. 08-2021

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 04-2021 be received and that the Council of the Township of South Glengarry receive the Drinking Water Quality Management System Operation Plan Manual V8 dated December 10, 2020 and that the Mayor and Council reaffirm their commitment to the Operation Plan and furthermore; that the Mayor and Clerk and Operation Authority Representatives be authorized to sign and endorse the document.

CARRIED

- v) Goal 3.1 Initiate an Organizational Review

Resolution No. 09-2021

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 05-2021 be received and that the Council of the Corporation of the Township of South Glengarry direct Administration to proceed with the organizational realignment as outlined.

CARRIED

- vi) CharLan Recreation Centre Operations

Resolution No. 10-2021

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 06-2021 be received and that the Council of the Corporation of the Township of South Glengarry gives administration the operational authority to cease winter programming activities related to the arena; and that the ice plant be turned off and the ice removed from the Arena for the remainder of the 2020-2021 winter season, pending consideration of realistic return to play.

CARRIED

- vii) Rural Economic Development Funding Application

Resolution No. 11-2021

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 07-2021 be received and that the Council of the Township of South Glengarry supports the funding application for the Rural Economic Development (RED) program Strategic Economic Infrastructure Stream to enhance wayfinding signage through out key locations in the Township as per Signage Policy 01-2020.

CARRIED

- viii) South Glengarry Internet Needs Analysis Project

Resolution No. 12-2021

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 08-2021 be received and that the Council of the Township of South Glengarry directs administration to prepare and issue a request for proposal to retain a qualified consultant to prepare a High-Speed Internet Needs Analysis for the entire Township.

CARRIED

- ix) Fredkan-Grant Marion Construction Ltd. Zoning By-Law Amendment

Resolution No. 13-2021

Moved by Deputy Warden

Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 09-2021 be received and by-law 03-2021 being a by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry and for the property legally

described as Part of Lot 12, Registered Plan No. 101 and Part of Lots 52, 77, 78, and 79 of Registered Plan No. 142, in the geographic Township of Charlottenburgh, rezone the subject site from General Commercial (CG) and Residential One (R1) to Residential Three (R3) to permit the development of a three-unit Townhouse.
CARRIED

x) Lapensee Zoning By-Law Amendment

Resolution No. 14-2021

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 10-2021 be received and by-law 04-2021, being a by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry and for the property legally described as Part of Lot 33 Concession 1, NRR in the geographic Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry be rezoned from from Agricultural (AG) and Natural Hazard (NH) to Agricultural – Exception Twenty-Six (AG-26) and Natural Hazard (NH) to reduce the Minimum Lot Area from 20 hectares to 18.69 hectares and to prohibit residential construction, be read a first, second and third time, passed, signed and sealed this 18th day of January, 2021. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

xi) Bertoldi Zoning By-Law Amendment

Resolution No. 15-2021

Moved by Councillor McDonell

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 11-2021 be received and by-law 05-2021, being a by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry and for the property legally described as Part of Lot 17 Concession 9, being Parts 2 and 5 of Reference Plan 14R 6139 in the geographic Township of Lancaster, now in the Township of South Glengarry, County of Glengarry be rezoned from Agriculture (AG) to Agriculture – Exception Twenty-Seven (AG-27) to permit a Cabin as a primary and permanent use, be read a first, second and third time, passed, signed and sealed this 18th day of January, 2021. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

xii) Private Roads Assumption Policy

Resolution No. 16-2021

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT Staff Report 12-2021 be received and that the Council of the Township of South Glengarry read By-Law 07-2021, being a By-law to establish a Policy for the Assumption of Private Roads a First & Second time this 18th Day of January 2021.

Select Result

b) Other Business

i) Notice of Motion – Support for Reopening Small Businesses

Resolution No. 17-2021

Moved by Deputy Warden

Seconded by Councillor McDonell

WHEREAS the Council of the Township of South Glengarry has received a motion from the Council of the United Counties requesting that the

province of Ontario allows small businesses to immediately reopen with the required health guidelines and protocols in place; and
WHEREAS the Council of the Township of South Glengarry shares the concerns of the Council of the United Counties.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry supports the resolution from the United Counties and directs the Clerk to forward a copy of this resolution to the Premier of Ontario, the Minister of Municipal Affairs and Housing and MPP Jim McDonnell.

CARRIED

ii) Review - Water Bill Layout

Council requested that Mr. McDonald continue to work on improving the layout.

iii) Review – Water Survey Results

Council requested that a staff report be brought on the recommended water rate options. Council also requested that the possibility of development charges be added to the agenda for the proposed Energy Audit/procurement discussion special meeting.

iv) Resolution – Letter of Support for Small Businesses (Town of Kingsville)

Deputy Mayor Warden requested that a motion be brought to the next Council meeting to support the resolution.

v) Resolution – MFOA Request for Asset Management Extension (United Counties of SDG)

Deputy Mayor Warden requested that a motion be brought to the next Council meeting to support the resolution.

vi) Recreation Department Monthly Update November and December 2020

Councillor Jaworski highlighted the positive feedback she had received for the increased seasonal lighting in the villages and hamlets.

vii) By-Law Department Year End Report

Councillor Jaworski asked Ms. Brunet for information on costs associated with issuing orders. Ms. Brunet explained the costs are minimal and often recovered as part of charges associated with bringing the property into compliance when work is done by the Township.

viii) 2020 Building Permit Activity Summary

Councillor Jaworski highlighted the increase in the construction value of the permits issued and thanked staff for their work and efficiency during the difficult conditions imposed by the pandemic.

ix) 2020 Land Use Planning Activity and Comparison

Councillor Jaworski highlighted the high number of files processed by staff and thanked them for their hard work.

c) Committee Reports

i) Committee of Adjustment - December 21, 2020 Minutes

Enter Text

d) For Information Only

i) Statement of Revenue and Expenses – 2020-12-31

ii) Departmental Update – CAO – November-December 2020

- iii) Resolution - Cannabis Retail (City of Kitchener)
- iv) Resolution - On Increasing Costs of Municipal Insurance (Municipality of Charlton and Dack)
- v) Community Services Monthly Activity Report November and December 2020
- vi) Departmental Update Infrastructure Services November December 2020
- vii) Fire Department Monthly Update November and December 2020
- viii) Department Update - Corporate Nov. and Dec.
- ix) 2020 Consent Summary
- x) Consent Decision Notices
- xi) Consent Application B-127-20

8. UNFINISHED BUSINESS

- a) Unfinished Business Listing - January 18, 2021

9. CLOSED SESSION

10. CONFIRMING BY-LAW

Resolution No. 19-2021

Moved by Councillor McDonell

Seconded by Deputy Warden

BE IT RESOLVED THAT By-law No. 06-2021 to adopt, confirm and ratify matters dealt with by resolution, be read a first, second and third time, passed, signed, and sealed in Open Council.

CARRIED

11. ADJOURNMENT

Resolution No. 20-2021

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 10:22pm.

CARRIED

Mayor

Clerk