

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**October 18, 2021, 7:00 p.m.
Electronic Meeting**

PRESENT: Deputy Mayor Lyle Warden, Councillor Stephanie Jaworski, Councillor Martin Lang and Councillor Sam McDonell.

STAFF PRESENT: CAO Tim Mills, Director of Corporate Services/Clerk Kelli Campeau, GM Finance/Treasurer Lachlan McDonald, GM Planning, Building & Enforcement Joanne Haley, Fire Chief Dave Robertson, Director of Parks, Recreation and Culture Sherry-Lynn Servage, Director of Water & Wastewater Dillen Seguin, Acting Director of Roads & Waste Management Chris LeBlanc, Economic Development & Communications Coordinator Shauna Baggs, Deputy Clerk Crystal LeBrun and Executive Assistant Michelle O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 343-2021

Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT the Month Day, 2021 Council Meeting of the Township of South Glengarry now be opened at 7:00 pm

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 344-2021

Moved by Councillor Lang
Seconded by Councillor McDonell

-Item 7.d.a. Info Report – Building Activity as of September 30, 2021 moved to Other Business for discussion.

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

5. APPROVAL OF MINUTES

5.1 Previous Meeting Minutes - October 4, 2021

Resolution No. 345-2021

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Minutes of the October 4, 2021 Council Meeting, including the Closed Session Minutes, be adopted as circulated.

CARRIED

6. PRESENTATIONS AND DELEGATIONS

6.1 Glen Walter Servicing Master Plan Update - Marco Vincelli (EVB Engineering)

Mr. Vincelli provided Council with an update on the Glen Walter Servicing Master Plan following the Public Information Centre held on September 28, 2021.

7. NEW BUSINESS

7.1 Staff Reports

7.1.a RFP 13-2021 - Parks and Recreation Master Plan (S. Servage)

Resolution No. 346-2021

Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 144-2021 be received and that RFP 13-2021 for the Parks and Recreation Master Plan be awarded to Mehak, Kelly & Associates per their submission of \$58,745 + HST and furthermore that the Deputy Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.1.b RFP 24-2021 - Production of South Glengarry Road Signs

Resolution No. 347-2021

Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 145-2021 be received and that the Council of the Township of South Glengarry award RFP 24-2021 to Shane Signs as per their submission of \$46,047.50 + HST and furthermore that the Deputy Mayor and Clerk be authorized to sign all relevant documents.

CARRIED

7.2 Other Business

7.2.a Info Report - Building Activity as of September 30, 2021

Councillor Jaworski requested to speak to the report to highlight the continuing increase in permits issued by the municipality and thanked the Planning and Building department staff.

Resolution No. 348-2021

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry approves the items presented on the agenda as Committee Reports and For Information Only.

CARRIED

7.3 Committee Reports

7.3.a RRCA Board Meeting Highlights - September 16, 2021

7.4 For Information Only

7.4.a Departmental Update - Corporate Services (September 2021)

7.4.b Departmental Update - Infrastructure Services (September 2021)

7.4.c Departmental Update - Finance Services (September 2021)

7.4.d Departmental Update - Fire Services (September 2021)

7.4.e Departmental Update - Parks, Recreation and Culture (September 2021)

7.4.f Departmental Update - Planning, Building and Enforcement

7.4.g Letter - St. Lawrence Agricultural Society - Halloween Movie Night

8. CLOSED SESSION

Resolution No. 349-2021

Moved by Councillor Jaworski

Seconded by Councillor Lang

BE IT RESOLVED THAT Council convene to Closed Session at 7:21 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001;

(2) a meeting or part of a meeting may be closed to the public if the subject matter discussed is:

(e) litigation or potential litigation, including matters before administrative tribunals;

Specifically: Official Plan Appeal

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on by the municipality;

Specifically: instruction to be applied to negotiations

CARRIED

Resolution No. 350-2021

Moved by Councillor Lang

Seconded by Councillor McDonell

BE IT RESOLVED THAT Council rise and reconvene into open session at 8:15 without reporting.

CARRIED

Resolution No. 351-2021

Moved by Councillor McDonell
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Administration be directed to carry out all actions as specified in the Closed Session Minutes.

CARRIED

9. CONFIRMING BY-LAW

Resolution No. 352-2021

Moved by Councillor Jaworski
Seconded by Councillor Lang

BE IT RESOLVED THAT By-law 89-2021, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 18th day of October, 2021.

CARRIED

9.1 Confirming By-law 89-2021

10. ADJOURNMENT

Resolution No. 353-2021

Moved by Councillor Lang
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 8:16 pm.

CARRIED

Deputy Mayor

Clerk