

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING MINUTES**

**December 20, 2021, 7:00 p.m.
Electronic Meeting**

PRESENT: Mayor Lyle Warden, Deputy Mayor Stephanie Jaworski, Councillor Martin Lang and Councillor Sam McDonell

STAFF PRESENT: CAO Tim Mills, Director of Corporate Services/Clerk Kelli Campeau, GM Finance/Treasurer Lachlan McDonald, GM Infrastructure Services Sarah McDonald, GM Planning, Building and Enforcement Joanne Haley, Fire Chief Dave Robertson, Director of Parks, Recreation and Culture Sherry-Lynn Servage, Director of Water & Waste Water Dillen Seguin, Roads Manager Chris LeBlanc, Director of Development/CBO Chris Raabe, Deputy Clerk Crystal LeBrun and Executive Assistant Michelle O'Shaughnessy.

1. CALL TO ORDER

Resolution No. 426-2021

Moved by Councillor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the December 20, 2021 Council Meeting of the Township of South Glengarry now be opened at 7:05 pm

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Added to agenda:

-8. Closed Session -Verbal Update - Identifiable Individual

Moved from Information Only to Other Business:

-7.d.f. Update - Airport Road Facility

-7.d.j. Memo - 2021 Forestry Programs

Resolution No. 427-2021

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT the Council of the Township of South Glengarry approve the agenda as amended.

CARRIED

- 4. DECLARATION OF PECUNIARY INTEREST
- 5. APPROVAL OF MINUTES
- 5.1 Previous Meeting Minutes - December 6, 2021

Resolution No. 428-2021

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT the Minutes of the December 6, 2021 Regular Council Meeting, including the Closed Session Minutes, be adopted as circulated.

CARRIED

- 5.2 Special Meeting Minutes - December 9, 2021

Resolution No. 429-2021

Moved by Councillor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Minutes of the December 9, 2021 Special Council Meeting be adopted as circulated.

CARRIED

- 6. PRESENTATIONS AND DELEGATIONS

- 6.1 Declaration of Office - Mayor Lyle Warden
- 6.2 Declaration of Office - Deputy Mayor Stephanie Jaworski

- 7. NEW BUSINESS

- 7.1 Staff Reports

- 7.1.a Char-Lan Recreation Centre – Structural Analysis - EVB (S. Servage)

Resolution No. 430-2021

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 169-2021 be received and that Council accept the Structural Analysis Report from EVB Engineering and file for information purposes.

CARRIED

- 7.1.b 2022 Budget Approval (L. McDonald)

Resolution No. 431-2021

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 170-2021 be received and that the Council of the Township of South Glengarry approve the budget as presented and direct Administration to create a Capital Roads Offset Reserve named 'Roads Reserve'.

CARRIED

7.1.c Water Rate By-law (L. McDonald)

Resolution No. 432-2021

Moved by Councillor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 171-2021 be received and that By-law 105-2021, being a by-law to set bi-monthly water and sewer rates for the Glen Walter and Lancaster/South Lancaster Areas, annual rates for the Kennedy Redwood Estates and Green Valley Areas and to consolidate impose fees in the Township of South Glengarry be read a first, second and third time, passed, signed and sealed in open council this 20th day of December, 2021.

CARRIED

7.1.d 2021 Budget Reallocation - Pickup Trucks (S. McDonald)

Resolution No. 433-2021

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 172-2021 be received and that the Council of the Township of South Glengarry authorize the buy-out of the three leased pickup trucks for \$78,000 plus HST from Roy's Chevrolet Buick GMC Inc. from the 2021 Budget; and furthermore that the Mayor and Clerk be authorized to sign any relevant documents.

CARRIED

7.1.e Lakeside Green Environmental Contract Renewal and Appointment of Inspector (C. Raabe)

Resolution No. 434-2021

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 173-2021 be received and that By-law 103-2021, being a by-law to appoint an Inspector and By-law Enforcement Officer for the Township of South Glengarry be read a first, second and third time, passed signed and sealed in open council this 20th day of December, 2021.

CARRIED

7.1.f Constitute and Appoint a Committee of Adjustment (J. Haley)

Resolution No. 435-2021

Moved by Councillor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 174-2021 be received and By-law 104-2021, being a by-law to constitute and appoint all members of Council

to the Committee of Adjustment for the Township of South Glengarry for the year 2022 be read a first, second and third time, passed, signed and sealed in open council this 20th day of December, 2021.

CARRIED

- 7.1.g To Consider Declaring Township Owned Land as Surplus for the Purposes of Selling the Land (J. Haley)

Resolution No. 436-2021

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Staff Report 175-2021 be received and that the Council of the Township of South Glengarry declare approximately 270 square metres of Township-owned property as surplus, which is legally described as Part of Block C, Registered Plan 26, located west of 1 Victoria Street and north of the Lancaster water tower.

CARRIED

- 7.1.h To Consider Developing the Parkland in Summerstown Estates Subdivision (J. Haley)

Resolution No. 437-2021

Moved by Councillor McDonell
Seconded by Councillor Lang

BE IT RESOLVED THAT Staff Report 176-2021 be received and that the Council of the Township of South Glengarry direct Administration to not accept the land for parkland purposes as per the subdivision approval, request cash in lieu of parkland from the developer and permit the developer to create lots for the subject property known as Summerstown Estates Subdivision Phase II, legally described as Part of Lot 14, Concession 1 Front, Registered Plan 14M13, Block 23, former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry.

CARRIED

- 7.1.i Seasonal Sidewalk Closure - Warren Street (S. McDonald)

Resolution No. 438-2021

Moved by Councillor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Staff Report 177-2021 be received and that By-law 107-2021 being a By-law to close the Section of Sidewalk on the east side of Warren Street in the hamlet of Williamstown for the winter season be read a first, second and third time, passed, signed and sealed in open council this 20th Day of December 2021.

CARRIED

- 7.2 Other Business
- 7.2.a Councillor Vacancy Appointment Process (K. Campeau)
- 7.2.b Update - Airport Road Facility (S. McDonald)
- 7.2.c Memo - 2021 Forestry Programs Update (South Nation Conservation)

Resolution No. 439-2021

Moved by Councillor Jaworski
Seconded by Councillor McDonell

BE IT RESOLVED THAT Council accept the items presented on the agenda as Committee Reports and For Information Only.

- 7.3 Committee Reports
 - 7.3.a RRCA Board Meeting Highlights - November 18, 2021
 - 7.3.b Committee of Adjustment Minutes - December 6, 2021
 - 7.4 For Information Only
 - 7.4.a Departmental Update - Corporate Services (November 2021)
 - 7.4.b Departmental Update - Planning, Building and Enforcement (November 2021)
 - 7.4.c Departmental Update - Infrastructure Services (November 2021)
 - 7.4.d Departmental Update - Fire Services (November 2021)
 - 7.4.e Departmental Update - Parks, Recreation and Culture (November 2021)
 - 7.4.f Consent Applications B-179-21 and B-180-21
 - 7.4.g Notice of Consent Decision- B-176-21
 - 7.4.h Consent Summary 2021- December
 - 7.4.i Resolution - Concerning Rates of Recidivism (Town of Penetanguishene)
 - 7.4.j Resolution - Funeral Burial and Cremation Services Act (County of Prince Edward)
8. CLOSED SESSION

Resolution No. 440-2021

Moved by Councillor Lang
Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council convene to Closed Session at 9:01 pm to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2)

a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

(b) personal matters about an identifiable individual

Specifically: performance appraisal

Verbal update – identifiable individual

(f) advice that is subject to solicitor-client privilege

Specifically: legal advice

(h) information supplied in confidence by another level of government

Specifically: confidential information supplied by province

CARRIED

Resolution No. 441-2021

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT CAO Tim Mills be appointed Acting Clerk for the items in Closed Session related to personal matters about an identifiable individual.

CARRIED

Resolution No. 442-2021

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT Council rise and reconvene into open session at 10:09 pm without reporting.

CARRIED

Resolution No. 443-2021

Moved by Councillor Jaworski

Seconded by Councillor McDonell

BE IT RESOLVED THAT Council direct Administration to carry out all actions as specified in the Closed Session Minutes.

CARRIED

9. CONFIRMING BY-LAW

9.1 Confirming By-law 106-2021

Resolution No. 444-2021

Moved by Councillor McDonell

Seconded by Councillor Lang

BE IT RESOLVED THAT By-law 106-2021, being a by-law to adopt, confirm and ratify matters dealt with by resolution be read a first, second and third time, passed, signed and sealed in open council this 20th day of December, 2021.

CARRIED

10. ADJOURNMENT

Resolution No. 445-2021

Moved by Councillor Lang

Seconded by Councillor Jaworski

BE IT RESOLVED THAT the Council of the Township of South Glengarry
adjourn to the call of the chair at 10:10 pm.

CARRIED

Mayor

Clerk