

# THE TOWNSHIP OF SOUTH GLENGARRY

## AGRICULTURAL ADVISORY COMMITTEE

### **TERMS OF REFERENCE:**

#### **Mandate:**

The Township of South Glengarry Agricultural Advisory Committee is an agricultural advisory body that will provide information and recommendations to Planning Advisory Committee and/or Council regarding farming and agricultural issues impacting the municipality.

#### **Committee Structure:**

The Township of South Glengarry Agricultural Advisory Committee shall be composed of a maximum of eight (8) members to include individuals who reside in the Township and are regarded as private citizens. The citizens will require an expertise respecting farming and agriculture and/or personal interest in farming and agriculture;

- Eight (8) Committee Members
- One (1) Council Representative
- One (1) Staff Resource Person
- The Mayor, ex officio

The appointment of members to the Committee will be concurrent with the Term of Council. Annually, the Committee shall elect a Chair and Vice Chair from it Committee Members.

The Chair shall vote on every motion, in the event of tie vote, the motion is lost. The Staff Resource Person on the Committee shall not have a vote. Committee Reports and communications will normally be directed to Council through the Staff Resource Person.

Committee Members will receive no remuneration for their involvement in the Committee activities.

Committee meetings will generally be four (4) times per year and at any other time at the call of the Chair. The Committee will strive for consensus on all issues, however, if consensus is not reached, minority views are welcomed on any issue and will be reflected in the Minutes of the meeting.

**Minutes and Agenda:**

The minutes of each Committee meeting will be amended when necessary and adopted at the following meeting, when adopted the minutes will be passed on to Council.

The Committee Agenda will be prepared by the Staff Resource Person in consultation with the Committee Chair and/or Vice Chair. Only resolutions as they appear in the minutes may be considered as officially representing the positions of the Committee.