



Township of South Glengarry
6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0
T: (613) 347-1166 | F: (613) 347-3411
www.southglengarry.com

July 7, 2020

MINUTES OF
CIPAC COMMITTEE

Township of South Glengarry

A meeting of the Community Improvement Plan Advisory Committee (CIPAC) was held at 6:00pm July 7, 2020 via a ZOOM conference call due to the COVID-19 Pandemic.

Committee Members present: Chair Councillor Sam McDonell, Lyle Warden, Trevor Bougie, Linda Allison, Barbara Menard, Ron Brennan and Staff Resource/Secretary – Joanne Haley and Meagan Bingley.

The CIPAC meeting of July 7, 2020 was called to order at 6:16pm.

Approval of Agenda

MOVED BY: Trevor Bougie
SECONDED BY: Lyle Warden

BE IT RESOLVED THAT the agenda be approved as presented.

CARRIED

1. J Haley provided a summary of the CIP application process, and what is required for a complete application and briefly mentioned updated proposed changes to the existing CIP program that will be discussed in this meeting.
2. M Bingley discussed community interest to date. To date there have been discussions with sixteen (16) businesses through out South Glengarry to determine their eligibility. Two (2) applications were received and reviewed for the July 7, 2020 meeting.

There were no declarations of pecuniary interest.

Review of Applications:

Application – 1623603 Ontario Inc. o/a Jack's Pub

M Bingley introduced the Jack's Pub application. Jack's Pub is applying for three (3) grants: Building Improvement (Front Façade and Secondary Façade), Commercial Signage and



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Awnings and Landscaping (Secondary Façade). M Bingley reviewed the details of the application and the scope of work which included:

Building Improvement (Front Façade): restore the front façade by removing the stucco and stone and replacing it with James Hardie fibre cement siding, reclaimed barnboard and new trim along the windows and doors. The total requested costs based upon 50% of the lowest quotes was \$3144.00.

Discussion:

The Committee reviewed and had no questions regarding the application and chose to support the application as presented.

Building Improvement (Secondary Façade): restore the west façade by removing the existing stucco siding and replacing it James Hardie fibre cement siding, reclaimed barnboard and new trim along the windows and doors. The total requested costs based upon 50% of the lowest quotes was: \$1412.00

Discussion:

J Haley explained that the intent of the secondary façade was for corner lots, but this is not clear and therefore it conforms with the approved CIP. The Committee reviewed and had no questions regarding the application and chose to support the application as presented.

Commercial Signage and Awnings: Remove the existing outdoor signage and install a new aluminum, black pin mounted signage with gooseneck lighting. The total requested costs based upon 50% of the lowest quotes was \$1538.64.

Discussion:

The Committee reviewed and accepted the application as presented.

Landscaping: Removal of the existing retaining wall along the west side of the parking lot and replacing it with a new wooden retaining wall. Building a wooden fence enclosure around the outdoor garbage, recycling and grease containers, and installing four (4) window planters. The total requested costs based upon 50% the lowest quotes was \$1977.16.

Discussion:

The Committee reviewed and accepted the application as presented.

MOVED: Lyle Warden

SECONDED: Trevor Bougie

To recommend to Council to approve the application for 1623603 Ontario Inc. o/a Jack's Pub for Program #2: Building and Improvement Grant (both the front façade and the secondary façade),



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Program #3: Commercial Signage and Awnings, and Program #4: Landscaping for a total cost of \$8071.80

CARRIED

Application – Laurie Harnden o/a Lancaster Massage Therapy

M Bingley provided to the CIPAC Committee the purpose of the grant request is to improve Lancaster Massage's secondary façade that fronts on Oak Street (2 Oak Street). M Bingley explained to the committee that Lancaster Massage Therapy has applied successfully for the CIP program in the past for the front façade of their building. Meagan then proceeded to explain the grant request as follows:

Building Improvement (Secondary Façade): Replace the siding, soffit, fascia, and garage doors on their garage that faces Oak Street (secondary façade) to match their primary façade facing Military Road. The total requested costs based upon 50% of the the lowest quotes was \$1617.17.

Discussion:

The Committee reviewed and accepted the application as presented.

Landscaping (Secondary Façade): Remove a concrete slab in the driveway (located on Oak St.) along with patio stones and replace it with pavement. The total requested costs based upon 50% of the lowest quotes was \$1937.50.

Discussion:

The Committee reviewed and accepted the application as presented.

MOVED: Ron Brennan

SECONDED: Lyle Warden

To recommend to Council to approve the application for Laurie Harnden o/a Lancaster Massage Therapy for Program #2: Building and Improvement Grant (the secondary façade) and Program #4: Landscaping for a total cost of \$3554.67.

J Haley provided an update regarding the recommended changes to the existing Township CIP Program, these changes will be reviewed on July 20, 2020 at 6:30 pm via a public meeting. J Haley encouraged the CIPAC members to attend this meeting.

Recommended changes include:

- Increasing the maximum limits for Accessibility from \$5000 to \$10,000
- Including that parking lots must comply with AODA standards
- Elimination of the phases
- Clarification regarding secondary façades
- Minor changes to terminology
- Updates to reflect the 2020 Provincial Policy Statement



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The Committee also discussed the need to market the CIP Program further, including testimonials and promoting the need for businesses to update their buildings as per the 2025 Accessibility changes (AODA).

Adjournment

Meeting was adjourned at 6:48 pm.