



## Township of South Glengarry

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December, 2018

### In This Issue

- Open House & Information Session
- 2018 Third Quarter Permit Activity
- Holiday Office Closure
- Cold Weather Construction
- The Legal Corner

### E-mail List

Any person wishing to be added or removed from the contact list for the newsletter can do so by contacting Kevin Lalonde at 613-347-1166 Ext. 230 or [klalonde@southglengarry.com](mailto:klalonde@southglengarry.com)

### Give Us Your Feedback

Any person wishing to provide constructive suggestions on how we can improve our delivery of Building Services can do so by emailing [klalonde@southglengarry.com](mailto:klalonde@southglengarry.com)

### Future Newsletters

If you have any specific topic you would like to see in future newsletters please email your request to [klalonde@southglengarry.com](mailto:klalonde@southglengarry.com)

### Office Hours

Monday to Friday  
8:30am to 4:00pm

## BUILDING DEPARTMENT NEWS

### OPEN HOUSE & INFORMATION SESSION

On October 24<sup>th</sup>, 2018, the Planning & Building Department hosted our Fall Open House & Information Session. The topics of discussion for the session were Keys to submitting a complete permit application and On-site sewage systems and treatment units requiring a maintenance agreement. Township staff answered questions about the topics of discussion as well as a variety of others.

Spring and Fall Open Houses will continue to be scheduled. The sessions are conducted as an open forum where those in attendance are welcome to ask questions about the topics of discussion for the session or any other questions that they may have. Everyone is welcome to attend.

If you wish to be notified about future Open Houses & Information Sessions please contact Kevin Lalonde, Director of Development & Chief Building Official at 613-347-1166, ext. 230 or [klalonde@southglengarry.com](mailto:klalonde@southglengarry.com).

### 2018 THIRD QUARTER PERMIT ACTIVITY

The Township of South Glengarry continues to experience a busy 2018 construction season. For the third quarter of 2018 we have received 224 permit applications, and issued 196 permits with a construction value of \$14.47 million.

The following table shows January 1<sup>st</sup> to September 30<sup>th</sup> permit activity for the current and previous 3 years.

Totals for Period Ending Sept. 30	2015	2016	2017	2018
Permits issued	167	222	209	196
Construction value	\$18,213,214	\$12,926,657	\$18,204,186	\$14,466,639
Permit Revenue	\$214,789	\$186,386	\$217,469	\$186,005
Permit Applications	239	256	247	224

### HOLIDAY OFFICE CLOSURE

Please take note that the Township of South Glengarry Municipal Office will be closed beginning at noon Monday December 24<sup>th</sup>, 2018 and will re-open at 8:30 am Tuesday January 2<sup>nd</sup>, 2019. We will not be able to schedule inspections during the Township Office closure. Construction that is required to be inspected shall remain uncovered and visible for inspection in the New Year. Inspections can again be scheduled when the Township Office re-opens by contacting Anne Lalonde, Planning & Building Information Officer at 613-347-1166, ext. #258.

**We are here to help**

If you are planning a construction project and have questions about the Permit process, please contact us.

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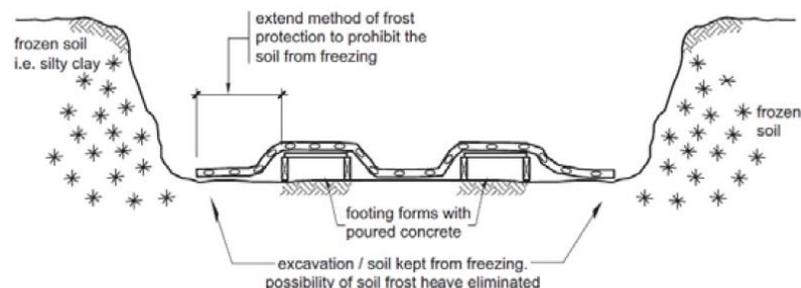
**COLD WEATHER CONSTRUCTION**

Being that the cold weather season is upon us, necessary precautions are to be taken to protect construction sites during the cold weather construction season.

Building Code Division B, Article 9.12.1.3. Protection from Freezing, requires that the bottom of excavations be kept from freezing throughout the entire construction period.

During cold weather construction ground can freeze to a depth of several feet. Freezing of soil can cause significant damage to foundations and buildings.

If construction is undertaken during cold weather, measures must be taken to prevent the excavation from freezing. Open excavations during freezing temperatures could freeze to a significant depth in a matter of only a few hours. Open excavations must therefore be protected. Protection of the open excavation must be maintained throughout the entire construction period or until such time that the building is enclosed and heated. Although there are several methods, the most common methods used to protect excavations from freezing include the placement of insulated tarps or straw over the bottom of the entire excavation.



Section

**THE LEGAL CORNER**

**OCCUPANCY OF NEW DWELLINGS**

An Occupancy Inspection is a critical step in ensuring that all required life safety systems are complete and operational as well as other required building components and systems are complete, operational, inspected and tested.

The Ontario Building Code defines occupancy as the use or intended use of a building or part of a building for the shelter or support of persons, animals or property.

A person shall not occupy or permit a new dwelling to be occupied unless the Chief Building Official has issued a permit authorizing occupation of the building.

Let's work together in ensuring that new dwellings are inspected and are safe for the occupants.