

TO: ALL PROPONENTS

DATE: January 23, 2026

SUBJECT: RFQ 2026-01 –Roadside Mowing

ADDENDUM NO. 1

This Addendum now becomes part of the documents as outlined hereunder. With respect to questions asked, we offer the following clarifications:

QUESTION 1

Do the mowers need to be boom mounted so they can reach the fence line from the side of the roadway?

RESPONSE 1

No, equipment is expected to be able to travel off the road to access the right of way entirely.

QUESTION 2

Whether bidders are required, at the time of RFQ submission, to provide a certificate of insurance evidencing the full \$5,000,000 CGL limit; and Whether that certificate must, at submission, name the Township of South Glengarry as an Additional Insured with waiver of subrogation; or Whether proof of insurance meeting these requirements is intended to be provided only after award and prior to commencement of work, in accordance with Section 3.7.

RESPONSE 2

No, bidder are not required to submit insurance documentation at time of submission, only successful bidder will be required to provide insurance documentation during formation of the formal contract.

QUESTION 3

Is the Township able to provide a map or similar visual reference outlining the roadside areas anticipated to be serviced under this contract, to better understand geographic distribution and mobilization expectations?

RESPONSE 3

The Township can provide a concept map at this time, but it may be subject to change at a later day to facilitate operations. (see attached map)

QUESTION 4

If available, could the Township share the approximate total billable hours consumed under the roadside mowing contract in recent seasons relative to the 500-hour annual estimate?

RESPONSE 4

The Township has not had a roadside mowing contract since 2019, Roadside mowing operations have been undertaken internally since then. Avg annual internal mowing hours for 2024/2025 have been around 1,500 hrs.

QUESTION 5

While the RFQ notes that mowing locations will be directed weekly by the Roads Supervisor, could the Township comment on whether mowing demand is typically steady week to week, or whether hours fluctuate in a recurring pattern, such as bi weekly or monthly variations, based on growth conditions and priorities?

RESPONSE 5

Demand for mowing is anticipated to be steady week to week but will be weather and growth conditions dependent. If it is to wet mowing will be delayed until dryer conditions remain.

QUESTION 6

When mowing instructions are issued for specific areas, is the expectation that the work be completed within that same week, or is there a defined response window (for example, a set number of business days from instruction), with flexibility to account for weather, site conditions, and scheduling coordination?

RESPONSE 6

There is no set completion timelines for mowing in specific area, Township staff are fully aware of normal hours each area should take to mow, should contractor not be completing work in a timely manner, township will be communicating this to contractor for improvements in production to be made. Contractors will receive a log to document their progress, that will be submitted to township on a regular basis. Log sheet is not available currently.

QUESTION 7

The RFQ indicates that operator bills must be signed weekly. Could the Township confirm whether electronically generated time logs, including GPS supported summaries, are acceptable for weekly review and sign off, provided they clearly identify dates, locations, and hours worked?

RESPONSE 7

Township may be interested in this method if contractors can demonstrate its effectiveness. otherwise, township staff will be in contact with mowing operates and conducting site visits multiple time a week to sign bills.

QUESTION 8

If actual mowing hours required during the season exceed or fall short of the estimated 500 hours, can the Township confirm that invoicing is based solely on actual approved hours worked at the contracted hourly rate?

RESPONSE 8

The hours stipulated are only estimates and may fall below or above, contractors will be paid for actual instructed hours worked at the stipulated hourly rate.

QUESTION 9

can you provide total lane kilometers?

RESPONSE 9

Total Lane kilometers are not relevant for this quotation, But total for township is

The Tenderer shall sign this Addendum in the space provided below, shall affix their seal hereto and submit this Addendum in the same envelope as his Tender. Except as and to the extent that they are amended by the foregoing, all terms and conditions of the Tender Documents remain in full force and effect.

X

Proponent Signature

SOUTH GLENGARRY

Ontario's Celtic Heartland

Proposed Mowing Zones

Legend

- Peanutline Trail
- Highway
- County Road
- Township Road
- Unopened / Seasonal Road
- Under Construction
- Private Road
- Railroad
- Settlement Area
- Township Boundary



1:100,000

0 1 2 4 Kilometers

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