



JOB TITLE: RINK ASSISTANT (STUDENT)

- **Department:** Parks, Recreation and Culture
 - **Reports To:** General Manager of Parks, Recreation & Culture
 - **Job Salary:** Current minimum wage; no benefits
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Job Summary:

To provide full support in relation to events and rentals at Township recreational facilities, including assistance in ice-making, facility maintenance and general cleaning duties.

Primary Duties:

- Assist the Facility Operators with their daily scheduled duties which include, but are not limited to, flooding of the ice, general cleaning and all facility maintenance tasks as assigned.
- Operate equipment utilized by the recreation department in a safe and efficient manner to maintain the Township's recreation facilities.
- Janitorial duties include cleaning recreation facilities.
- Employees are to work within all health and safety policies and regulations.
- Report public inquiries and concerns to the Facility Operator.
- Complete all other duties as required by the department.

Qualifications:

- Availability evenings and weekends with rides to/from work.
- The applicant must currently be enrolled in school (secondary or post-secondary)
- Training in CPR / First Aid / AED would be an asset.
- Good communication and organization skills.

Employment Requirements:

- Due to the use of certain equipment in the facility, it is preferred that applicants are a minimum of 16 years of age before the end of 2025.