



**Township of South Glengarry**

6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0

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**ENTRANCEWAY PERMIT**

Permit #: \_\_\_\_\_

By authority of by-law 11-00, permission is hereby granted to:

Name of applicant: \_\_\_\_\_

Address of applicant: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

To construct an entranceway on the \_\_\_\_\_ side of Township Road \_\_\_\_\_ at Lot \_\_\_\_\_, Concession \_\_\_\_\_, in the geographical location of the former Township of \_\_\_\_\_

Civic Address: \_\_\_\_\_ Roll Number: \_\_\_\_\_

For the purpose of \_\_\_\_\_

Subject to the provisions: (See reverse for additional information)

1. The entranceway shall be constructed in accordance with Schedule "A" Clause 9, under by-law 11-00.
2. The cost of construction of the entranceway shall be borne entirely by the applicant.
3. The size and type of culvert typically shall be galvanized steel pipe with a minimum diameter of 400 mm and 7 m maximum length.
4. Work will be carried out by \_\_\_\_\_  
(Name of Contractor and Telephone Number)
5. Installation date: \_\_\_\_\_
6. Other provisions: \_\_\_\_\_
7. Permit Fee:     \$100.00
8. Planning Dept. Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Public Works Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Received: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_ Planning Dept. Approval: \_\_\_\_\_

Date of Issue: \_\_\_\_\_ Issued by: \_\_\_\_\_

Public Works Director



## ***Entranceway Permit (page 2)***

### **ENTRANCES**

The minimum standard for entrance culverts will provide for a corrugated steel culvert of no less than 400 mm diameter and a length to be established based on site conditions and location.

Culverts shall be bedded in no less than 150 mm of  $\frac{3}{4}$  crushed stone. The bedding material shall be 150 mm in width on each side of the pipe and to a height equal to  $\frac{1}{2}$  the diameter of the culvert. The bedding material will extend 150 mm beyond the ends of the culvert pipe.

End treatments for entrance will be constructed in granular or asphalt to a 2:1 side slope. No headwalls of any kind i.e. concrete/timbers will be permitted.

Entrances will be maintained by the abutting landowner at their expense.

The Corporation shall maintain and replace, from time-to-time as required, all entranceway culverts installed under the provisions of this By-law, and installed prior to the passing of the by-law, except that the Corporation shall not maintain nor replace any portion of a culvert which is in excess of the length required by the standards established by the Corporation. The Corporation shall not be responsible for the maintenance of culverts installed for the purpose of improving a lawn or other frontage. The maintenance of the driving surface of all entranceways shall be the responsibility of the applicant or his heirs and assigns.

### **ENCLOSED DITCHES**

If an abutting landowner wishes to close a ditch in they must file a written request to the Municipality accompanied by an approved engineer's plan detailing the closed drainage scheme being proposed. Any approved closure will be limited to a 2-metre set back from property line that must remain open and accessible for maintenance and drainage purposes.

Any approved closed drainage systems will be constructed solely at the cost of the abutting landowner.